

NOTES OF THE REVIEW OF THE INFORMAL JOINT ALEXANDRA PARK AND PALACE  
STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES - 19<sup>TH</sup> JULY 2011

Purpose of the Review:

To consider the effectiveness of the past 2 informal joint committee meetings (5<sup>th</sup> April 2011 and 31<sup>st</sup> May 2011) and agree whether to proceed with the informal joint meeting until a more permanent arrangement is put in place.

In attendance: Cllr Matt Cooke (Chair of the Board), Denis Heathcote, David Liebeck, Colin Marr, Jacob O'Callaghan, Andrew Gill, Natalie Cole (Clerk)

**ORDER OF MEETING**

1. Election of Chair

AGREED Denis Heathcote would chair the review.

2. Effectiveness of the Informal Joint Meeting held on 31<sup>st</sup> May 2011

- It was generally agreed that the joint meeting arrangement was effective and should continue.
- The notes of the Consultative Committee Working Group held on 18<sup>th</sup> July 2011 (attached) were circulated.
- The overlap of members from particular interested groups/residents' associations sitting on both Committees was noted and could be addressed in the future.

3. To discuss whether future joint meetings should continue

- It was agreed that future meetings should continue using the model in the bullet points at item 6 of the attached Consultative Committee Working Group notes.
- The CC and SAC will both formally meet early in September to consider the continuation of the joint meetings and the recommendations of the CC working Group. **ACTION: CLERK**
- The recommendations agreed in the joint meeting will be the starting point for each item in the following SAC meeting. The possibility of having a laptop and projector available at the meetings will be explored so that the recommendations can be typed at the end of the joint meeting ready for use at the formal SAC meeting.
- Where the CC and SAC recommendations differed it will be made explicit in the SAC formal recommendations to the Board.

4. Recommendations to the Board

- It was agreed that Colin Marr would attend the Board meeting on 21<sup>st</sup> July 2011 to feedback on this review.
- It was agreed that the chair of SAC/CC should be invited to all future Board meetings as an observer – as the Chair of the SAC was. **ACTION: CLERK**

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5. Feeding back to the SAC & CC

- The Consultative Committee shall formally meet before the next joint meeting.

6. Future Agendas

- Future agendas will be agreed in consultation with the chair of the previous joint SAC/CC meeting.
- The Clerk would continue to invite items for discussion from interested groups.
- It was agreed that SAC/CC meetings should always be scheduled, where possible, to allow sufficient time for their recommendations to be included on the Board's agenda.

7. Any Other Business

Cllr Cooke suggested that, notwithstanding the constitutional position regarding the Chair of the CC, he would be ready to step aside and allow joint meetings to be chaired by someone chosen by the joint meeting itself.

Cllr Cooke expressed his appreciation of the work done by the CC WG and thanked all present for their attendance and for a very constructive meeting.